

HOTEL AND RESTAURANT ASSOCIATION OF NORTHERN INDIA

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APPLICATION FORM (Hotel Membership)

We desire to be elected as Individual Member of the Hotel & Restaurant Association of Northern India as Hotel Member.

If elected we agree to abide by the Memorandum & Articles of Association, to pay the subscription rate for the time being in force and to implement, as far as practicable, the policy of the Association.

Name of the Establishment (Block Letters) _____

Postal Address _____

Phone: _____ Fax: _____ E-mail: _____

Name of Proprietor(s)/Director(s) _____

Name of General Manager / Manager In-charge _____

Name of the authorised representative who will exercise rights of Membership, e.g. attend the Annual General Meeting etc

Mr/Ms _____ Designation _____

Authorised Signatory _____ Designation _____
(M.D. Director or Proprietor)

Proposed by (Name in Capital) _____ Designation _____

Establishment _____ Signature with Official Seal _____

Seconded by (Name in Capital) _____ Designation _____

Establishment _____ Signature with Official Seal _____

(Application should be Proposed and Seconded only by an existing member affixing their Rubber Stamp and Signatures)

RATE OF SUBSCRIPTION (PERIOD APRIL TO MARCH)

<i>Classification</i>	<i>Entrance Fee</i>	<i>Annual Subscription</i>	<i>Legal Fund</i>	<i>Total</i>
Approved/ Unappr/ 1 Star	3500	1500	500	5500
2 Star	4000	2000	500	6500
3 Star - Upto 100 rooms	4500	3000	500	8000
Above 100 rooms	4500	4000	500	9000
4 Star - Upto 100 rooms	5000	4500	500	10000
Above 100 rooms	5000	5500	500	11000
Heritage	5000	5500	500	11000
5 Star - Upto 200 rooms	6500	6500	500	13500
Above 200 rooms	6500	7500	500	14500
5 Star (D) - Upto 200 rooms	8000	8500	500	17000
Above 200 rooms	8000	9500	500	18000

P.S: Please make the Subscription payments by Bank Draft only.

PARTICULARS OF THE ESTABLISHMENT

1. Year of Establishment _____

2. Percentage of Foreign Tourists catered _____

3. Is there a provision for liquor Bar _____

4. Strength of Staff _____

5. Please attach the following:

1. Competent Authority to grant license for Hotel Business approval like MCD/ Nagar Palika etc

2. Health Certificate

3. Police/ District Magistrate

4. Govt Approval

5. Establishment Profile with brochure

6. Any other

6. We are 5 Star Deluxe 5 Star 4 Star
 3 Star 2 Star 1 Star
 Heritage Government Approved Unclassified Unapproved

7. For Hotels Number of Rooms Hotel Room Rate

i) NUMBER OF ROOMS

a) Single (Airconditioned) _____

b) Single (Non A/C) _____

c) Double (Airconditioned) _____

d) Double (Non A/C) _____

ii) NUMBER OF SUITES

a) Single (Airconditioned) _____

b) Single (Non A/C) _____

c) Double (Airconditioned) _____

d) Double (Non A/C) _____

Total of (a) to (d) _____ Total number of beds _____

iii) OTHER FACILITIES OFFERED

1.

2.

3.

4.

DETAILS OF THE RESTAURANT(S)

	NAME	SEATING CAPACITY	CUISINES	AC (✓ / ✗)
1.				
2.				
3.				
4.				

CRITERIA FOR HOTEL MEMBERSHIP

1. The Hotel must hold a licence granted by the Competent Government Authority to run as hotel.
2. The Hotel must be functioning hotel having a minimum of 10 lettable bedrooms out of which at least 25% of the bedrooms should have attached bathrooms and for the remaining rooms there should be one bathroom for every four rooms.

Note: If your hotel/restaurant has not yet started operating, you will be eligible for Associate Membership till such time your hotel / restaurant starts operating. When eligible, you may write for change of category, viz. Hotel or Restaurant supported by Licences from Municipal Corporation/Police etc.
3. At least 25% of the bathrooms should have western style WCs.
4. The ambience, exterior and interior decor must be good.
5. There should be separate clean & hygienic ladies and gentlemen's toilets attached to the public area.
6. All rooms should be provided with fans.
7. There should be a Reception Counter with telephone and a separate telephone for the use of residents and visitors.
8. Barring hill stations; elsewhere the hotel must have its own kitchen and also a restaurant and have eating house licence where even outsiders can come and dine. At hill stations, if there is no restaurant, the hotel should have an eating house license granted by the competent authority.
9. There should be good quality crockery, cutlery, glassware and furniture.
10. The hotel should provide laundry and dry cleaning services.
11. There should be clean and good quality linen/blankets/towels etc.
12. Staff should be in smart and clean uniforms.
13. There should be provisions for adequate staff facilities like eating, toilets and clock rooms.
14. There should be arrangements for hygienic washing of utensils, crockery, cutlery and glassware. In case of manually operated washing system, there should be the three tier system.
15. Water for cooking, drinking and ice making should be of acceptable quality.
16. There should be proper parking space.