

HOTEL AND RESTAURANT ASSOCIATION OF NORTHERN INDIA

406/75-76, Manisha Building, Nehru Place, New Delhi – 110 019

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APPLICATION FORM

(Hotel Membership)

We desire to be elected as member of the Hotel & Restaurant Association of Northern India as Hotel Member.

If elected, we agree to abide by the Memorandum & Article of Association, to pay the subscription rate for the time being in force and to implement, as far as practicable, the policy of the Association.

Name of the Establishment (Block Letters) _____

Postal Address _____

Phone No.: _____ Fax No.: _____ Email: _____

Name of Proprietor(s)/Director(s) _____

Name of General Manager / Manager In-charge _____

Name of authorised representative who will exercise the right of Membership, e.g. attend the Annual General Meeting etc.

Mr/Mrs _____ Designation _____

Authorised Signatory _____ Designation _____
(M. D., Director or Proprietor)

Proposed by (Name in capital) _____ Designation _____

Establishment _____ Signature with Official seal _____

Seconded by (Name in capital) _____ Designation _____

Establishment _____ Signature with Official seal _____

(Application should be Proposed and Seconded only by an existing member affixing their Rubber Stamp and Signature)

We are enclosing a D.D. of Rs. _____ in favour of "HRANI" payable at New Delhi.

D.D. No. _____ dated _____

Bank & Branch _____

The revised membership fee is as follows:

Hotel Category	Entrance Fee	Annual Subscription including Legal Fund Rs500/-	Listing Fess	Service Tax (10.30%)	Total Fee
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5 Star, 5 Star dlx, Heritage Classic./ Grand	12,000.00	13,000.00	200.00	2596.00	27,796.00
4 Star, Heritage	10,000.00	6,000.00	200.00	1669.00	17869.00
3 Star	8,000.00	5,000.00	200.00	1360.00	14560.00
2 Star & Below	6,000.00	3,500.00	200.00	999.00	10,699.00

P. S.: Please make the Subscription payments by Bank Draft only.

PARTICULARS OF ESTABLISHMENT

1. Year of Establishment _____
2. Percentage of Foreign Tourist catered _____
3. Is there a provision for liquor bar _____
4. Strength of Staff _____
5. Please attach the following:
 1. Competent Authority to grant license for Hotel business approval like MCD/Nagar Palika etc;
 2. Health Certificate
 3. Police/District Magistrate
 4. Govt. Approval
 5. Establishment Profile with brochure
 6. Any other

6. We are

- | | | |
|--|-----------------------------------|---|
| <input type="checkbox"/> 5 Star Deluxe | <input type="checkbox"/> 5 Star | <input type="checkbox"/> Heritage Classic/Grand |
| <input type="checkbox"/> 4 Star | <input type="checkbox"/> Heritage | <input type="checkbox"/> 3 Star |
| <input type="checkbox"/> 2 Star | <input type="checkbox"/> 1 Star | <input type="checkbox"/> Government Approved Unclassified |
| <input type="checkbox"/> Unapproved | | |

7. For Hotels No. of Rooms Hotel Room Rate

i) NUMBER OF ROOMS

- | | | |
|---------------------------------|-------|-------|
| a) Single (air-conditioned) | _____ | _____ |
| b) Single (non air-conditioned) | _____ | _____ |
| c) Double (air-conditioned) | _____ | _____ |
| d) Double (non air-conditioned) | _____ | _____ |

Total of (a) to (d) _____ Total No. of beds _____

ii) NUMBER OF SUITES

- | | | |
|---------------------------------|-------|-------|
| a) Single (air-conditioned) | _____ | _____ |
| b) Single (non air-conditioned) | _____ | _____ |
| c) Double (air-conditioned) | _____ | _____ |

d) Double (non air-conditioned) _____

iii) OTHER FACILITIES OFFERED

- 1.
- 2.
- 3.
- 4.

DETAILS OF THE RESTAURANT (S)

	NAME	SEATING CAPACITY	CUISINES	AC (Y/N)
1.				
2.				
3.				
4.				

CRITERIA FOR HOTEL MEMBERSHIP

1. The Hotel must hold a licence granted by the Competent Government Authority to run as hotel.
2. The Hotel must be functioning hotel having a minimum of 10 lettable bedrooms out of which at least 25% of the bedrooms should have attached bathrooms and for the remaining rooms there should be one bathroom for every four rooms.
Note: If your hotel/restaurant has not yet started operating, you will be eligible for Associate Membership till such time your hotel/restaurant starts operating. When eligible, you may write for change of category, viz. Hotel or Restaurant supported by Licences from Municipal Corporation/Police etc.
3. At least 25% of the bathrooms should have western style WCs.
4. The ambiance, exterior and interior décor must be good.
5. There should be separate clean & hygienic ladies and gentlemen's toilets attached to the public area.
6. All rooms should be provided with fans.
7. There should be a Reception Counter with telephone and a separate telephone for the use of residents and visitors.
8. Barring hill stations, elsewhere the hotel must have its own kitchen and also a restaurant and have eating house licence where even outsiders can come and dine. At hill stations, if there is no restaurant, the hotel should have an eating-house license granted by the competent authority.
9. There should be good quality crockery, cutlery, glassware and furniture.
10. The hotel should provide laundry and dry cleaning services.
11. There should be clean and good quality linen/blankets/towels etc.
12. Staff should be in smart and clean uniforms.
13. There should be provisions for adequate staff facilities like eating, toilets and clock rooms.
14. There should be arrangements for hygienic washing of utensils, crockery, cutlery and glassware. In case of manually operated washing system, there should be the three-tier system.

15. Water for cooking, drinking and ice making should be of acceptable quality.
16. There should be adequate parking space.